**Advisory Council on Historic Preservation**

**Electronic Section 106 Documentation Submittal System (e106) Form**

***MS Word* format**

**Send to: *e106@achp.gov***

**Please review the instructions at** [www.achp.gov/e106-email-form](http://www.achp.gov/e106-email-form) **prior to completing this form. Questions about whether to use the e106 form should be directed to the assigned ACHP staff member in the Office of Federal Agency Programs.**

**I. Basic information**

**1.** **Purpose of notification.** Indicate whether this documentation is to:

[ ]  Notify the ACHP of a finding that an undertaking may adversely affect historic properties

[ ]  Invite the ACHP to participate in a Section 106 consultation

[ ]  Propose to develop a project Programmatic Agreement (project PA) for complex or multiple undertakings in accordance with 36 C.F.R. 800.14(b)(3)

[ ]  Supply additional documentation for a case already entered into the ACHP record system

[ ]  File an executed MOA or PA with the ACHP in accordance with 800.6(b)(iv) (where the ACHP did not participate in consultation)

[ ]  Other, please describe

 Click here to enter text.

**2. ACHP Project Number** (If the ACHP was previously notified of the undertaking and an ACHP Project Number has been provided, enter project number here and skip to Item 7 below): Click here to enter text.

1. **Name of federal agency** (If multiple agencies, list them all and indicate whether one is the lead agency):
2. **Name of undertaking/project** (Include project/permit/application number if applicable):
3. **Location of undertaking** (Indicate city(s), county(s), state(s), land ownership, and whether it would occur on or affect historic properties located on tribal lands):

**6. Name and title of federal agency official and contact person for this undertaking**, including email address and phone number:

**II. Information on the Undertaking\***

**7. Describe the undertaking and nature of federal involvement** (if multiple federal agencies are involved, specify involvement of each):

**8. Describe the Area of Potential Effects (APE)**:

**9. Describe steps taken to identify historic properties**:

**10. Describe the historic property** (or properties) and any National Historic Landmarks within the APE (or attach documentation or provide specific link to this information):

**11. Describe the undertaking’s effects on historic properties**:

**12. Explain how this undertaking would adversely affect historic properties** (include information on any conditions or future actions known to date to avoid, minimize, or mitigate adverse effects):

**13. Provide copies or summaries of the views provided to date by any consulting parties, Indian tribes or Native Hawaiian organizations, or the public**, including any correspondence from the SHPO and/or THPO.

\* see *Instructions for Completing the ACHP* e*106 Form*

**III. Additional Information**

**14. Please indicate the status of any consultation that has occurred to date, including whether there are any unresolved concerns or issues the ACHP should know about in deciding whether to participate in consultation.** Providing a list of consulting parties, including email addresses and phone numbers if known, can facilitate the ACHP’s review response.

**15 Does your agency have a website or website link where the interested public can find out about this project and/or provide comments?** Please provide relevant links:

**16. Is this undertaking considered a “major” or “covered” project listed on the Federal Infrastructure Projects Permitting Dashboard?** If so, please provide the link:

**The following are attached to this form** (check all that apply):

[ ]  Section 106 consultation correspondence

[ ]  Maps, photographs, drawings, and/or plans

[ ]  Additional historic property information

[ ]  Consulting party list with known contact information

[ ]  Other: Click here to enter text.