

Section 106 Essentials: Washington, DC – September 15, 2020

“The Section 106 Essentials” course will be on Tuesday, September 15, 2020.

Registration: Payment may be made by online credit card registration or by check or SF 182. Go to: <https://www.achp.gov/training/classroom> to register.

Course Location and Accommodations: The course will take place in Room 337 on the third floor of the National Building Museum, 401 F Street NW, Washington, DC 20001.

The Section 106 Essentials Course runs from 9 a.m. to approximately 5 p.m., with registration at 8:30 a.m. **Please note:** The National Building Museum opens at 8:30 a.m. If you arrive before this time, you may use the entrance which is off the parking lot on the 4th Street side of the building and will have to show an ID and sign in.

Hotel Accommodations: For out of town attendees, we have contracted with the [Fairfield & Suites Marriott](#), 500 H Street NW, Washington, DC 20001 for a limited block of sleeping rooms. The rooms are reserved for Monday-Wednesday, September 14-16 at the government rate of \$240 for a single occupancy plus applicable state and local tax. It is recommended that you make your reservations early, as the rooms are likely to sell out. **Reservations must be made by Friday, August 14.** Use the link to [Book your group rate for Advisory Council on Historic Preservation](#) and reference “ACH” or call 202-289-5959 and ask to be transferred to reservations. The rate will be honored 3 days pre-training and 3 days post-training base upon availability.

Local Information: The Fairfield Inn & Suites Washington, D.C./Downtown has vibrant, Chinese-inspired décor and is positioned in the heart of Chinatown, just steps from major historic attractions including the White House, International Spy Museum, Smithsonian, National Mall, and the Capital One Arena. After visiting the region’s iconic sites, unwind in the spacious rooms and suites. The hotel provides complimentary Wi-Fi, luxurious bedding, and room service from the on-site restaurant. Swing by The Irish Channel for delicious lunch and dinner options along with a refreshing drink. Jumpstart your mornings at the free breakfast buffet. There is a 24-hour fitness center for active travelers.

Traveling to Washington, DC:

- **Ronald Reagan National Airport (DCA)** 703-417-8000 | metwashairports.com – Approximately 10 minutes and 8 miles from Downtown Washington.

Ground transportation:

- Metrorail system from National Airport – www.wmata.com.
- Taxicab fare - approximately \$18-\$20 one-way.
- Super Shuttle you must call for rates and reservations 1-800-258-3826 or, log onto www.supershuttle.com. Reservations are not needed from airport; however, they are required for hotel pick-up.

Public Transportation: Washington Metropolitan Area Transportation Authority (Metro) system is a very economical and accessible way to travel via rail and bus in the DC area. The National Building Museum is across the street from the Judiciary Square Metro stop. Take the F Street exit. The red line serves this stop. Log onto www.wmata.com and use the Trip Planner for your travel needs. Note: Parking is not available at the National Building Museum.

Registration: Registration will be located in the conference room on Tuesday, September 15 at 8 a.m. Plan to stop by the registration desk to check in and to pick up your course notebook and other course materials.

The Section 106 Essentials runs from 8:30 a.m. to approximately 4:30 p.m. Short breaks will be given in the morning and afternoon with a longer break for lunch.

Meals: Light morning fare and an afternoon snack are provided each day. The cost of this food is included in your registration fee. All other meals are on your own.

Attire for Training Course: Attire for the course is casual. Also, please keep in mind that temperatures in meeting rooms tend to vary, so plan to bring a sweater or jacket.

Cancellations: Registrants who cancel at least 14 days prior to the start of the course will receive a full refund minus a 15 percent processing fee. No refunds will be given for cancellations made fewer than 14 days before the start of the course;

however, substitutions may be made at no cost up until three days before the course begins. All cancellations must be made in writing.

Questions: If you have any questions about logistics or the course, please contact training@achp.gov or 202-517-0205.

We have a great training course planned for you and look forward to seeing you there!