

Section 106 Essentials: Phoenix, AZ – April 7, 2020

“The Section 106 Essentials” course will be on Tuesday, April 7, 2020.

Registration: Payment may be made by online credit card registration or by check or SF 182. Go to: <https://www.achp.gov/training/classroom> to register.

Course Location and Accommodations: The course is taking place at [Wigwam Arizona](#), 300 Wigwam Boulevard, Litchfield Park, AZ 85340. A block of rooms has been secured for attendees for Monday - Wednesday, April 6-8 at the government rate of \$146 for a single occupancy plus applicable state and local taxes. Individuals can make reservations by calling the hotel’s toll free Reservation Line, 1-855-477-8239 and identify themselves as members of the ACHP-Section 106 group or register online [here](#). When making your reservations, please indicate that the Resort Charge that applies to all guest rooms, **has been waived at \$30 per room, per night**.

Due date for reservations is **Monday, March 9, 2020**. Reservations made after that date will be accepted on a space available basis at whatever rate is available at the time of the reservation.

Individual Cancellation: You will be charged one night room and tax, if you do not cancel seven (7) days or less prior to arrival.

Hotel and Local Information: For more than 75 years, The Wigwam Golf Resort & Spa has been a premier destination resort and gathering place for both corporate and leisure travelers who wish to experience the extraordinary beauty of Authentic Arizona. Located on 463 acres in the heart of the Sonoran Desert, just 25 miles from Phoenix Sky Harbor International Airport, our oasis features unique casita-style adobe accommodations nestled within lush landscaping, mountain and fairway views. Stellar guest services ensure your every need is met, every hour of the day. From tennis, 54 holes of championship golf, and resort pools, to soothing spa treatments at our new Red Door Spa and thrilling desert explorations.

Transportation:

Airport & Shuttle Information:

25 minutes/20 miles from Phoenix Sky Harbor International Airport.

Shuttle service is not provided by the hotel directly, but there are public shuttle services available. Transportation options available would be the Super Shuttle which you can catch just outside of baggage claim. It is approximately \$30 per person. A taxi would be around \$70.

Hotel Shuttle Info: Complimentary shuttle service to and from the Tanger Outlets at Westgate every Thursday through Sunday from 10 a.m.–6 p.m. Pick up at the resort is at the Wigwam front drive. The shuttle will also service points within a five-mile radius from the resort. All reservations for the shuttle can be made directly with the Bell Desk. The Wigwam shuttle seats 14.

Registration: Registration will be located in the conference room on Tuesday, April 7 at 8 a.m. Plan to stop by the registration desk to check in and to pick up your course notebook and other course materials.

The Section 106 Essentials runs from 8:30 a.m. to approximately 4:30 p.m. Short breaks will be given in the morning and afternoon with a longer break for lunch.

Meals: Light morning fare and an afternoon snack are provided each day. The cost of this food is included in your registration fee. All other meals are on your own.

Attire for Training Course: Attire for the course is casual. Also, please keep in mind that hotel meeting rooms tend to be cool, so plan to bring a sweater or jacket.

Cancellations: Registrants who cancel at least 14 days prior to the start of the course will receive a full refund minus a 15 percent processing fee. No refunds will be given for cancellations made fewer than 14 days before the start of the course;

however, substitutions may be made at no cost up until three days before the course begins. All cancellations must be made in writing.

Questions: If you have any questions about logistics or the course, please contact training@achp.gov or 202-517-0205.

We have a great training course planned for you and look forward to seeing you there!