

# Section 106 Practitioners Workshop: Portland, OR

“The Section 106 Practitioners Workshop” will be Tuesday - Wednesday, May 14-15, 2019.

**Registration:** Payment may be made by online credit card registration or by check or SF 182. Go to: <https://www.achp.gov/training/classroom> to register.

**Course Location and Accommodations:** The course is taking place at **The Heathman Hotel**, 1001 SW Broadway, Portland, OR (<https://heathmanhotel.com/>).

**Hotel Information:** One of Portland’s most recognizable landmarks, the iconic Heathman Hotel blends rich history with a reverent appreciation for the arts. A cultural fixture since the day it opened in 1927, the latest chapter of our shining renovation highlights the hotel’s one-of-a-kind Library and reaffirms the Heathman Hotel’s role as a welcome respite for the creative, artistic set in Portland and visitors from around the globe.

A block of rooms has been secured for attendees for Monday through Thursday, May 13-16, at the government rate of \$184 for a single occupancy, plus applicable state and local taxes.

It is recommended that you make your reservations early, as the rooms may sell out. **Reservations must be made by Monday, April 15.** Individuals can make reservations by calling the hotel’s toll free Reservation Line, 1-888-985-3194 and identify themselves as members of the **AHP-Section 106 group** or register online [here](#).

**Registration:** Registration will be located in the conference room on Tuesday, May 14 at 8 a.m. Plan to stop by the registration desk to check in and to pick up your course notebook and other course materials.

**Schedule:** *The Section 106 Practitioners Workshop* runs from 8:30 a.m. to approximately 4:30 p.m. each day. Short breaks will be given in the morning and afternoon with a longer break for lunch.

**Meals:** Light morning fare and an afternoon snack are provided each day. The cost of this food is included in your registration fee. All other meals are on your own.

**Attire for Training Course:** Attire for the course is casual. Also, please keep in mind that hotel meeting rooms tend to be cool, so plan to bring a sweater or jacket.

**Cancellations:** Registrants who cancel at least 14 days prior to the start of the course will receive a full refund minus a 15% processing fee. No refunds will be given for cancellations made fewer than 14 days before the start of the course; however, substitutions may be made at no cost up until three days before the course begins. All cancellations must be made in writing.

**Questions:** If you have any questions about logistics or the course, please contact [training@achp.gov](mailto:training@achp.gov) or 202-517-0205.

**We have a great training course planned for you and look forward to seeing you there!**