

Model MOA/Project PA Template Amendment:

AMENDMENT TO
[INSERT FULL NAME OF THE AGREEMENT]
(AGREEMENT)

WHEREAS, the Agreement was executed on [insert month and year of execution];

WHEREAS, [insert a concise explanation of the reasons for the amendment];

WHEREAS, [insert the name of the federal agency] will send a copy of this executed amendment to the ACHP [Only use this whereas clause if the ACHP is not a signatory to the Agreement];

NOW, THEREFORE, in accordance with Stipulation [insert the number of the amendment stipulation] of the Agreement, [insert the Signatories of the Agreement] agree to amend the Agreement as follows:

1. Amend Stipulation [insert the number of the stipulation to be amended] so it reads as follows:

[insert the amended text of the stipulation]

[AND/OR, if the amendment involves adding a new stipulation to the Agreement]

2. Add new Stipulation [insert the number of the new stipulation]:

[insert the text of the new stipulation]

[AND/OR, if the amendment involves deleting a stipulation of the Agreement]

3. Delete Stipulation [insert the number of the stipulation to be deleted].

[Repeat #1, 2, and 3 as necessary]

[OR, if the amendments are so pervasive that it is easier to cut/paste a copy of the entire, amended Agreement]

1. Amend the Agreement so it reads as follows:

[attach the text of the entire, amended agreement]

[Insert signature and date lines for all Signatories. If the amendments add duties to a party that did not sign the Agreement, add a signature line for that party.]