

# 106 Essentials Course: Alexandria, Virginia

**“The Section 106 Essentials” course will be held on Tuesday, February 9 and Wednesday, February 10, 2010**

**Important note:** Classes are filled on a first come/first served basis of registrations received with payment at the Advisory Council on Historic Preservation (ACHP). You must be confirmed by the ACHP to be admitted to class.

**Registration:** For individuals paying by credit card, [on-line registration is available](#). For individuals paying by check or SF 182, [download the registration form](#) and fax to 202-606-5073. For those registering as a group, [download the group registration form](#) and fax to 202-606-5073.

**Course Location and Accommodations:** The course will take place at the Hotel Monaco, 480 King St, Alexandria, VA 22314. The Hotel Monaco, a Kimpton hotel, located in historic Old-Town is the premier hotel in Alexandria. <http://www.monaco-alexandria.com>.

A limited block of rooms has been secured for attendees for Monday, February 8 and Tuesday, February 9 at the government rate of \$209 for a single occupancy plus applicable state and local tax (11.58%). **It is recommended that you make your reservations early, as the rooms are likely to sell out. Reservations must be made by Monday, January 11.** Reservations made after that date will be accepted on a space available basis at whatever rate is available at the time of the reservation. **To reserve your room**, call the Central Reservations Office at 1-800-368-5047 and state that you are with the ACHP and ask for the rate of \$209. If our room block is sold out, you can find additional hotels at online hotel booking Websites. Searching for hotels in the Alexandria zip code 22314 is recommended.

## Traveling to Alexandria, VA:

- **Ronald Reagan National Airport (DCA)** 703-417-8000 | [metwashairports.com](http://metwashairports.com)
- **Directions from Ronald Reagan Washington National Airport (DCA):**  
Located about five miles from the hotel, Reagan National Airport provides easy access to Alexandria. Depending on traffic and time of day, travel time is about 10–15 minutes. Complimentary shuttle service between the hotel and the airport is scheduled daily between 7:00am and 10:30pm.

Take Route 1 South out of the airport, approximately 3 miles, into Old Town Alexandria.  
Turn Left onto King Street. Hotel Monaco Alexandria is on the right side at 480 King Street.

- **Dulles International Airport (IAD)** 703-572-2700 | [metwashairports.com](http://metwashairports.com)

### **Directions from Dulles International Airport (IAD):**

Dulles International Airport is located about 35 miles from the hotel. Depending on traffic and time of day, travel time is about 45-60 minutes.

Take the Dulles Toll Road EAST to the Capital Beltway (Interstate 495).  
Go South on Interstate 495 to Exit 177, Alexandria Route 1.  
Take Route 1 North approximately 1 mile to King Street.  
Turn Right onto King Street.  
Hotel Monaco Alexandria is on the right side of the street at 480 King Street.

**Public Transportation:** Washington Metropolitan Area Transportation Authority (Metro) system is a very economical and accessible way to travel via rail and bus in the DC area. Log onto [www.wmata.com](http://www.wmata.com) and use the trip planner to help with your travel needs.

Take the YELLOW LINE or the BLUE LINE to King Street Station in Alexandria.  
Follow King Street east (toward the river), approximately 12 blocks.

Hotel Monaco Alexandria is located on the right at the corner of Pitt Street and King Street.

### Driving Directions from Washington DC:

Take Interstate 395 South to the exit for Route 1 South.

Follow Route 1 approximately 4 to 5 miles into Old Town Alexandria.

Turn Left onto King Street.

Hotel Monaco Alexandria is on the right side of the street at 480 King Street.

**Parking:** Parking is difficult in Old Town Alexandria. It is recommended that you take public transportation. The Hotel Monaco offers valet parking for overnight guests at \$20 a day.

**Local Information:** Making its home in the heart of Old Town Alexandria, the Hotel Monaco Alexandria is surrounded by the charmingly quaint neighborhoods of northern Virginia, only minutes from downtown Washington DC. Modern attractions - shopping, destination dining and entertainment, art galleries and museums - combine with the historic setting and ready access to nearby Washington DC, making Alexandria an ideal location for this class.

For historic points of interest, please visit: <http://visिताlexandriava.com>.



**Registration:** Registration will be located outside the conference room on Tuesday, February 9 at 8:00 a.m. Plan to stop by the registration desk to check in and to pick up your course notebook and other course materials.

**Schedule:** *The Section 106 Essentials* course runs from 8:30 a.m. to approximately 4:30 p.m. each day. Short breaks will be given in the morning and afternoon with a longer break for lunch.

**Meals:** Light morning fare and an afternoon snack are provided each day. The cost of this food is included in your registration fee. All other meals are on your own.

**Attire for Training Course:** Attire for the course is casual. Also, please keep in mind that hotel meeting rooms tend to be cool, so plan to bring a sweater or jacket.

**Cancellations:** Registrants who cancel at least 14 days prior to the start of the course will receive a full refund minus a 15% processing fee. No refunds will be given for cancellations made fewer than 14 days before the start of the course; however, substitutions may be made at no cost up until three days before the course begins. All cancellations must be made in writing.

**Questions:** If you have any questions about logistics or the course, please contact Cindy Bienvenue at [cbienvenue@achp.gov](mailto:cbienvenue@achp.gov) or 202-606-8521.

**We have a great training course planned for you and look forward to seeing you there!**