

106 Essentials Course: Buffalo, NY

“The Section 106 Essentials” course will be held on Tuesday, October 18 and Wednesday, October 19, 2011.

Important note: Classes are filled on a first come/first served basis of registrations received with payment at the Advisory Council on Historic Preservation (ACHP). You must be confirmed by the ACHP to be admitted to class.

Registration: For individuals paying by credit card, [on-line registration is available](#). For individuals paying by check or SF 182, [download the registration form](#) and fax to 202-606-5073. For those registering as a group, [download the group registration form](#) and fax to 202-606-5073.

The course is being held in conjunction with the National Trust for Historic Preservation’s Annual Meeting. At this time we do not have information regarding hotel information. You may still register for the course, and as soon as we have hotel and travel information, you’ll be notified.

Registration: Registration will be located outside the conference room on Tuesday, October 18 at 8:00 a.m. Plan to stop by the registration desk to check in and to pick up your course notebook and other course materials.

Schedule: *The Section 106 Essentials* course runs from 8:30 am to approximately 4:30 pm each day. Short breaks will be given in the morning and afternoon. There will be a break for lunch, which is on your own.

Meals: Light morning fare will be provided each morning along with an afternoon break each day. The cost of these food functions is included in the registration fee. All other meals are on your own.

Attire for Training Course: Attire for the course is casual. Also, please keep in mind that hotel meeting rooms tend to be cool, so plan to bring a sweater or jacket.

Cancellations: If made at least 14 days prior to the start of the course, registrants who cancel will receive a full refund minus a 15% processing fee. No refunds will be given for cancellations made fewer than 14 days before the start of the course; however, substitutions may be made at no cost up until three days before the course begins. All cancellations must be made in writing.

Questions: If you have any questions about logistics or course information, please contact Cindy Bienvenue at cbienvenue@achp.gov or 202-606-8521, or go to <http://www.achp.gov/106essentials.html>.

We have a great training course planned for you and look forward to seeing you there!