

106 Basics Course: Providence, RI

“The Section 106 Basics” course will be held on Tuesday, May 15, 2018

Registration: Payment may be made by on-line credit card registration or by check or SF 182. Go to: <http://www.achp.gov/106basics.html> to register.

Course Location and Accommodations: The course will be held at the Hotel Providence, 139 Mathewson Street, Providence RI. (<http://www.hotelprovidence.com/>) A block of rooms has been secured for attendees for Monday – Tuesday, May 14-15, at the government rate of \$147 for a single occupancy plus applicable state and local taxes. It is recommended that you make your reservations early, as the rooms are likely to sell out.

Reservations must be made by April 14. Guests will make room reservations directly to the Hotel's Reservations Department at 1-800-861-8990. To insure receiving the special group rate, the guests must identify the group name ACHP. In addition, the reservations can be made on line at the link below: <https://bookings.ihotelier.com/Hotel-Providence/bookings.jsp?groupID=2022337&hotelID=6395>

Hotel and Local Information: The Hotel Providence is an iconic hotel in downtown Providence with a wonderful location. Historically, the building was originally built in 1882 and is part of the Downtown Providence Historic District. The hotel's neighborhood is part of the Downtown Providence Historic District. This district, comprised of 900 acres and 112 buildings has been listed on the National Register of Historic Places since 1984.

Traveling to and around Providence:

- TF Green Airport – (<http://www.pvdairport.com/>) 10 miles south of the hotel.
- Boston Logan International Airport (<http://www.massport.com/logan-airport/>) - 55 miles east of the hotel.
- Amtrak - The Capital Centre Project is just a 10-minute walk from the hotel, six blocks away.

Registration: Registration will be located in the conference room on Tuesday at 8:00 a.m. Plan to stop by the registration desk to check in and to pick up your course notebook and other course materials.

Schedule: *The Section 106 Basics* course runs from 8:30 a.m. to approximately 4:30 p.m. Short breaks will be given in the morning and afternoon with a longer break for lunch.

Meals: Light morning fare and an afternoon snack are provided. The cost of this food is included in your registration fee. All other meals are on your own.

Attire for Training Course: Attire for the course is casual. Also, please keep in mind that hotel meeting rooms tend to be cool, so plan to bring a sweater or jacket.

Cancellations: Registrants who cancel at least 14 days prior to the start of the course will receive a full refund minus a 15% processing fee. No refunds will be given for cancellations made fewer than 14 days before the start of the course; however, substitutions may be made at no cost up until three days before the course begins. All cancellations must be made in writing.

Questions: If you have any questions about logistics or the course, please contact training@achp.gov or 202-517-0202.

We have a great training course planned for you and look forward to seeing you there!