

106 Essentials Course: Albuquerque, NM

“The Section 106 Essentials” course will be held on Tuesday and Wednesday, April 10-11, 2018

Registration: Payment may be made by on-line credit card registration or by check or SF 182. Go to: <http://www.achp.gov/106essentials.html> to register.

Course Location and Accommodations: The course is being held at Doubletree by Hilton Albuquerque 201 Marquette Ave NW, Albuquerque (www.doubletreeabq.com.) A block of rooms has been secured for attendees for Monday through Wednesday, April 9-11 at the government rate of \$93 for a single occupancy plus applicable state and local taxes. It is recommended that you make your reservations early, as the rooms may sell out. **Reservations must be made by Saturday, March 10.** Individuals can make reservations by calling Hotel's toll free Reservation Line, 1-800-584-5058 and identify themselves as members of the ACHP-Section 106 group or register on-line at http://doubletree.hilton.com/en/dt/groups/personalized/A/ALBSMDT-ACH-20180409/index.jhtml?WT.mc_id=POG

Hotel and Local Information: Ideally located in the heart of downtown, the hotel offers easy access to everything the city has to offer. Discover the unique blend of Native American, Hispanic and Anglo cultures that create a truly vibrant city in the Old Town. Near by Central Avenue is the city's major business street, formerly part of Route 66, and home to many historic buildings and interesting architecture.

Traveling to Albuquerque: Albuquerque International Airport is 4.5 miles and 10 minutes from the hotel.

Courtesy airport shuttle service is available to/from Albuquerque International daily from 5am - 12am based on availability. Call for a pick up at the luggage claim area to the direct line to the hotel - 505-247-3344.

Driving Directions: Go to: <http://doubletree3.hilton.com/en/hotels/new-mexico/doubletree-by-hilton-hotel-albuquerque-ALBSMDT/maps-directions/index.html>

Parking: Hotel parking with in and out privileges is based upon availability to overnight guests for a flat rate, which is currently \$12.00 per day, and subject to change. Local guests may utilize the Hotel parking lot, based upon availability, for an hourly fee. However, no in and out privileges are available to local guests.

Registration: Registration will be located in the conference room on Tuesday, April 10 at 8:00 a.m. Plan to stop by the registration desk to check in and to pick up your course notebook and other course materials.

Schedule: *The Section 106 Essentials* course runs from 8:30 a.m. to approximately 4:30 p.m. each day. Short breaks will be given in the morning and afternoon with a longer break for lunch.

Meals: Light morning fare and an afternoon snack are provided each day. The cost of this food is included in your registration fee. All other meals are on your own.

Attire for Training Course: Attire for the course is casual. Also, please keep in mind that hotel meeting rooms tend to be cool, so plan to bring a sweater or jacket.

Cancellations: Registrants who cancel at least 14 days prior to the start of the course will receive a full refund minus a 15% processing fee. No refunds will be given for cancellations made fewer than 14 days before the start of the course; however, substitutions may be made at no cost up until three days before the course begins. All cancellations must be made in writing.

Questions: If you have any questions about logistics or the course, please contact training@achp.gov or 202-517-0202.

We have a great training course planned for you and look forward to seeing you there!