



The Advisory Council on Historic Preservation

2015 Registration Form -THE SECTION 106 ESSENTIALS

For Payment by Check or SF 182 – Early Bird through Dec 31, 2014

2 Easy Ways to Register!

 **Fax** your completed form to 202-517-6381

 **Mail** your completed form to:

Cindy Bienvenue
ACHP
401 F Street NW
Suite 308
Washington DC 20001

2015 Dates & Locations

February 24-25
Washington, DC

April 21-22
Scottsdale, AZ

May 5-6
Washington, DC

July 7-8
Pierre, SD

August 11-12
Washington, DC

September 9-10
Seattle, WA

November 3-4
Washington, DC

Registration Information

Registrant: _____
(Last Name) (First Name) (MI)

Position Title: _____

Agency/Business Name: _____

Agency/Business Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number (with area code): _____ Fax Number (with area code): _____

E-mail Address (receiving course confirmation): _____

Course Information

Course Date: _____ Course Location: _____

Name on Certificate: _____
(Please type your name, as you would like it to appear on your certificate.)

Payment Information - *payment must be received with registration*

- Single registrant = \$495.00 (Early Bird rate: \$450.00 through December 31, 2014)
- Standard Form 182 Training Authorization: **The registration cannot be processed without the following information:**
 - Agency Location Code (ALC): _____
 - DUNS#: _____
 - Treasury Account Symbol (TAS): _____**(Your accounting office will have this information)**
- Check, payable to ACHP, Section 106 Essentials. Check must accompany the registration form.

For group discounts, [download the group registration form](#), or if single payment by credit card, [register on-line](#).

Cancellations: Registrants who cancel at least 14 days prior to the start of the course will receive a full refund minus a 15% processing fee. No refunds will be given for cancellations made fewer than 14 days before the start of the course; however, substitutions may be made at no cost up until three days before the course begins. All cancellations must be made in writing.

Accessibility: The ACHP schedules all courses in facilities that meet federal accessibility requirements. Registrants with special accessibility needs should contact Cindy Bienvenue @ 202-517-0202.

Questions??? Contact Cindy Bienvenue at 202-517-0202 or email cbienvenue@achp.gov