



## 2 Easy Ways to Register!

 **Fax** your completed form to (202)-606-5073

 **Mail** your completed form to:

Cindy Bienvenue  
ACHP  
1100 Pennsylvania  
Avenue, NW, Suite 803  
Washington, DC 20004

## 2014 Dates & Locations

March 11-12  
Washington, DC

May 20-21  
Salt Lake City, UT

June 10-11  
Washington, DC

August 19-20  
Albuquerque, NM

September 9-10  
Washington, DC

September 16-17  
Oakland, CA

November 11-12  
Savannah, GA

# The Advisory Council on Historic Preservation

## 2014 Registration Form -THE SECTION 106 ESSENTIALS

### For Payment by Check or SF 182

### Registration Information

Registrant: \_\_\_\_\_  
(Last Name) (First Name) (MI)

Position Title: \_\_\_\_\_

Agency/Business Name: \_\_\_\_\_

Agency/Business Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Number (with area code): \_\_\_\_\_ Fax Number (with area code): \_\_\_\_\_

E-mail Address (receiving course confirmation): \_\_\_\_\_

### Course Information

Course Date: \_\_\_\_\_ Course Location: \_\_\_\_\_

Name on Certificate: \_\_\_\_\_  
(Please type your name, as you would like it to appear on your certificate.)

### Payment Information - \*payment must be received with registration\*

- Single registrant = \$495.00
- Standard Form 182 Training Authorization: **The registration cannot be processed without the following information:**
  - Agency Location Code (ALC): \_\_\_\_\_
  - DUNS#: \_\_\_\_\_
  - Treasury Account Symbol (TAS): \_\_\_\_\_
  - (Your accounting office will have this information)
- Check, payable to ACHP, Section 106 Essentials. Check must accompany the registration form.

For group discounts, [download the group registration form](#), or if single payment by credit card, [register on-line](#).

**Cancellations:** Registrants who cancel at least 14 days prior to the start of the course will receive a full refund minus a 15% processing fee. No refunds will be given for cancellations made fewer than 14 days before the start of the course; however, substitutions may be made at no cost up until three days before the course begins. All cancellations must be made in writing.

**Accessibility:** The ACHP schedules all courses in facilities that meet federal accessibility requirements. Registrants with special accessibility needs should contact Cindy Bienvenue @ 202-606-8521.