

# 106 Essentials Course: Orlando, Florida

**“The Section 106 Essentials” course is on Wednesday, March 14 and Thursday, March 15, 2007.**

**Important note:** Classes are filled on a first come/first served basis of registrations received with payment at the Advisory Council on Historic Preservation (ACHP). You must be confirmed by the ACHP to be admitted to class.

**Registration:** For attendees paying by credit card or check, on-line registration is available and can be found at [www.achp.gov/106essentials.html](http://www.achp.gov/106essentials.html). For group registrations and for attendees paying by SF 182, registration forms must be downloaded at [www.achp.gov/106essentials.html](http://www.achp.gov/106essentials.html) and faxed to 202-606-5073.

**Course Location and Accommodations:** The course is being held at the **Sheraton Orlando Downtown (formerly the Ivanhoe Hotel), 60 South Ivanhoe Boulevard, Orlando, Florida 32804.** Website: [www.ivanhoehotelorlando.com](http://www.ivanhoehotelorlando.com).

A limited block of rooms has been secured at the Ivanhoe for attendees for Tuesday, March 13 and Wednesday, March 14 for the rate of \$114 for a single occupancy plus applicable taxes. **It is recommended that you make your reservations early, as the rooms are likely to sell out. Reservations must be made by February 20, 2007.** Reservations made after that date will be accepted on a space available basis at whatever rate is available at the time of the reservation. Check in is at 3:00 pm and checkout is at 12:00 pm. **To reserve your room,** call the hotel directly at 1-866-491-4826 and state that you are with the Advisory Council on Historic Preservation Section 106 Essentials Course. If our hotel block is sold out, you can find additional hotels at online hotel booking websites. Searching for sites for Orlando, FL in zip code 32804 is recommended.

## Travel to Orlando, FL:

The Orlando International Airport is approximately 15 miles and 25 minutes from the Hotel. Website: [www.orlandoairports.net/goaa/main.htm](http://www.orlandoairports.net/goaa/main.htm).

## Ground Transportation from the Airport:

- Buses are located on the A-side of the Main Terminal, on the Ground Transportation Level. The Lynx Bus provides service to Downtown Orlando. Travel time is approximately 40 minutes to downtown at a cost of \$1.50. Please see the [Lynx](#) website for more details including the complete schedule.
- Taxis are available on both the A and B sides of the Main Terminal, on the Ground Transportation Level (Level 1), at commercial lane spaces. Per trip cost to downtown is \$35.
- Shuttle vans are available on both the A and B sides of the Main Terminal, on the Ground Transportation Level (Level 1), at the commercial lane parking spaces. Shuttle van fares are charged per person. Cost for one way is \$15 and for round trip, \$25. For more information, contact [Mears Transportation Group](#).

## Driving Directions to the Sheraton Orlando Downtown Hotel:

**From Interstate 4:** Take the Ivanhoe Blvd. exit (Exit 84), turning left onto Ivanhoe Blvd. The hotel will be on the right.

**From Orlando International Airport:** Take 436 (Semoran Blvd) north, to East/West Expressway (toll road 408) west, to I-4 east. Exit on Ivanhoe Blvd exit (Exit 84), turning left on Ivanhoe Blvd. The hotel will be on the right.

**From Florida's Turnpike Northbound:** Take I-4 east (Exit 254) to the Ivanhoe Blvd. exit (Exit 84). Turn left onto Ivanhoe Blvd, and the hotel will be on the right.

**From Florida's Turnpike Southbound:** Take I-4 east (Exit 259) to the Ivanhoe Blvd. exit (Exit 84). Turn left onto Ivanhoe Blvd, and the hotel will be on the right.



**Parking:** Parking is available at the hotel at \$6.50 per day for self-parking and \$9/50 per day for valet parking. Street parking is available on Ivanhoe Blvd but it fills up quickly in the morning.

**Local Information:** The Sheraton Orlando Downtown is a full service hotel located in the heart of Downtown Orlando and has just undergone a total renovation. Easy access to Interstate 4 and just minutes away from Orlando's popular destinations, shopping and area restaurants. The Ivanhoe Plaza is just nine miles from Universal Studios, Islands of Adventure and Universal's CityWalk, twenty miles from Walt Disney World, Pleasure Island and Downtown Disney. The Ivanhoe Plaza is just minutes away from the Mall at Millenia, Orlando's Fashion Square Mall, and Prime 1 Outlets (formerly Belz).

**Registration:**

Registration will be located at the Sheraton Orlando Downtown on Wednesday, March 14 at 8:00 a.m. Plan to stop by the registration desk to check in and to pick up your course notebook and other course materials.

**Schedule:**

*The Section 106 Essentials* course runs from 8:30 am to approximately 4:30 pm each day. Short breaks will be given in the morning and afternoon. There will be a break for lunch, which is on your own.

**Meals:**

Light morning fare will be provided each morning along with an afternoon break each day. The cost of these food functions is included in the registration fee. All other meals are on your own.

**Attire for Training Course:**

Attire for the course is casual. Also, please keep in mind that hotel meeting rooms tend to be cool, so plan to bring a sweater or jacket.

**Cancellations:**

If made at least 14 days prior to the start of the course, registrants who cancel will receive a full refund minus a 15% processing fee. No refunds will be given for cancellations made fewer than 14 days before the start of the course; however, substitutions may be made at no cost up until three days before the course begins. All cancellations must be made in writing.

**Questions:**

If you have any questions about course information or logistics, please contact Cindy Bienvenue at [cbienvenue@achp.gov](mailto:cbienvenue@achp.gov) or 202-606-8521.

**We have a great training course planned for you and look forward to seeing you there!**