

# 106 Essentials Course: Washington, DC

**“The Section 106 Essentials” course will be held on Wednesday, May 30 and Thursday, May 31, 2007.**

**Important note:** Classes are filled on a first come/first served basis of registrations received with payment at the Advisory Council on Historic Preservation (ACHP). You must be confirmed by the ACHP to be admitted to class.

**Registration:** For individuals paying by credit card or check, on-line registration is available and can be accessed at [www.achp.gov/106essentials.html](http://www.achp.gov/106essentials.html). For group registrations and for individuals paying by SF 182, registration forms must be downloaded at [www.achp.gov/106essentials.html](http://www.achp.gov/106essentials.html) and faxed to 202-606-8521.

**Course Location and Accommodations:** The course is being held at the Hamilton Crowne Plaza at 1001 – 14<sup>th</sup> Street, NW, Washington, DC 20005. Website: [www.hamiltonhoteldc.com/index.html](http://www.hamiltonhoteldc.com/index.html).

A limited block of rooms has been secured for attendees for Tuesday, May 29 and Wednesday, May 30 for the rate of \$188 for a single occupancy plus applicable taxes. **It is recommended that you reserve your room early as the rooms are likely to sell out. Reservations must be made by April 29, 2007.** Reservations made after that date will be accepted on a space available basis at whatever rate is available at the time of the reservation. Check in is at 3:00 pm and checkout is at 12:00 pm. **To reserve your room**, call the hotel directly at 1-800-263-9802 and state that you are with the Advisory Council on Historic Preservation. If our block is sold out, you may find additional hotels at online hotel booking websites. Searching for sites for Washington, DC in zip code 20005 is recommended.

## Other Hotels in the area (with various rates)

### Capital Hilton

1001 16th Street NW  
Washington, DC 20036  
Tel: 202-393-1000  
[www.hilton.com](http://www.hilton.com)

### Hotel Washington

15<sup>th</sup> & Pennsylvania Avenue NW  
Washington, DC 20004  
Tel: 202-638-5900  
[www.hotelwashington.com](http://www.hotelwashington.com)

### Hilton Garden Inn

815 14th Street NW  
Washington, DC 20005  
Tel: 1-202-783-7800  
[www.hilton.com](http://www.hilton.com)

### Washington Plaza Hotel

10 Thomas Circle  
Washington, DC 20005  
(202) 842-1300  
[washingtonplazahotel.com](http://washingtonplazahotel.com)

## Travel to Washington, DC:

- Ronald Reagan National Airport (DCA) 703-417-8000 | [metwashairports.com](http://metwashairports.com) – Hamilton Crowne Plaza is approximately 10 minutes and 8 miles from National Airport.
  - Ground transportation
    - Metrorail system from National Airport to Hamilton Crowne Plaza - take the blue line towards Addison Road. Get off at McPherson Square Station and walk one block to the hotel.
    - Taxicab fare - approximately \$12.00 - \$15.00 one-way.
    - Super Shuttle you must call for rates and reservation 1-800-258-3826 or, log onto [www.supershuttle.com](http://www.supershuttle.com). Reservations are not needed from airport, however they are required for hotel pick-up.
- Dulles International Airport (IAD) 703-572-2700 | [metwashairports.com](http://metwashairports.com) - 30 miles and approximately 40 minutes.

- Ground Transportation
  - Super Shuttle you must call for rates and reservation 1-800-258-3826 or, log onto [www.supershuttle.com](http://www.supershuttle.com). Reservations are not needed from airport, however they are required for hotel pick-up.
  - Taxi cab fare = approximately \$40.00 - \$45.00 one-way.
- Baltimore Washington International Airport (BWI) 1-800-435-9294 | [bwiairport.com](http://bwiairport.com) – 35 miles and approximately 55 minutes.
  - Ground transportation
    - Super Shuttle - provides shared ground transportation from BWI to or from hotels for approximately \$50.00 each way. Reservations are not needed from airport, however they are required for hotel pick-up. For reservations, log onto [www.supershuttle.com](http://www.supershuttle.com) or call 800-258-3826.
    - Taxi cabs - approximately \$55.00 one-way.

### Public Transportation:

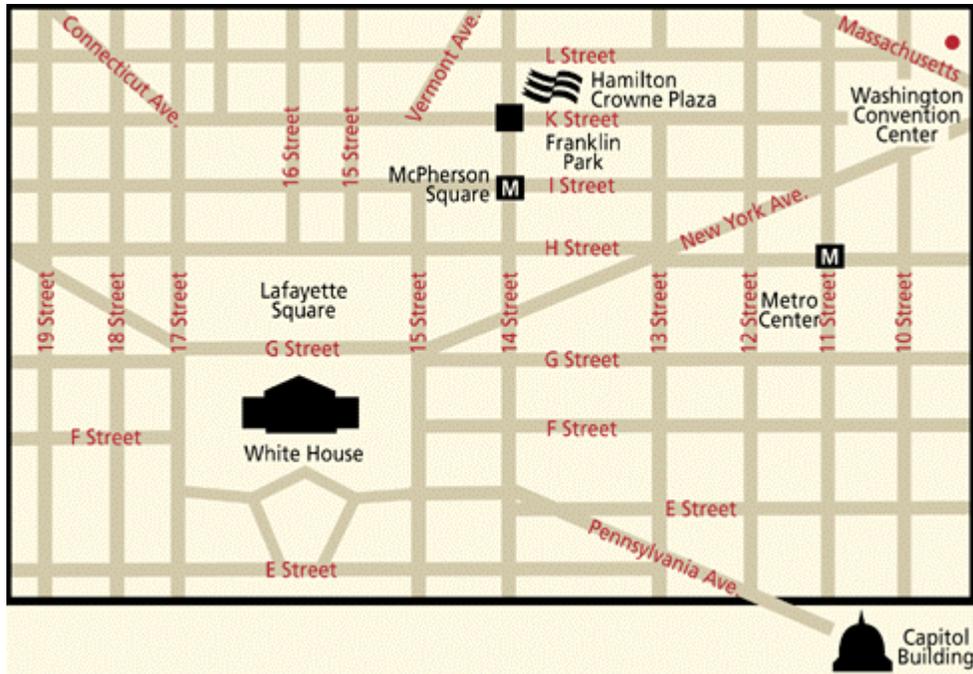
Washington Metropolitan Area Transportation Authority (Metro) system is a very economical and accessible way to travel via rail and bus in the DC area. The Hamilton Crowne Plaza is just one block from the McPherson Square Station at 14th and I Streets. Log onto [www.wmata.com](http://www.wmata.com) and use the Trip planner to help with your travel needs.

### Driving Directions to the Hotel:

- From I-95 North (New York, Baltimore)  
Take I-95 South to the Baltimore/Washington Pkwy South exit toward Washington, DC and merge onto MD-295 South. Merge onto US-50 West/New York Ave Northeast toward Washington (Crossing into the District of Columbia). Keep right at the fork to go on New York Ave Northeast. New York Ave NE becomes Mt. Vernon Pl NW. Mt. Vernon Pl NW becomes Massachusetts Ave NW. Turn slight right onto Thomas Circle NW. Turn slight right onto 14th St NW. End at 1001 14th St NW Washington, DC 2000-3402.
- From I-95 South (Richmond)  
Take I-95 North to 395 North. Exit onto the 14th Street Bridge. Travel north on 14th Street to K Street. The Hotel is on the right.
- From I-270, Maryland (North)  
Take I-270 South to 495 East to Connecticut Avenue South- Exit 33B. Take Connecticut Avenue South to K Street (travel approximately 7 miles). Turn left onto K Street to 14th Street.
- From I-66, Virginia (West)  
Take the E St exit and keep right onto the E St Expwy. Turn left onto 17th St NW. Turn right onto H St NW. Turn left onto 14th St NW & proceed to K St NW; the Hotel is on the right.
- From Ronald Reagan Washington National Airport (DCA)  
Head north on George Washington Memorial Pkwy. Merge onto I-395 N and then US-1. Continue north on 14th St NW to K St NW; the Hotel is on the right.
- From Washington Dulles International Airport (IAD)  
Head east on Dulles Airport Access Hwy. Continue east on I-66. Take the E St exit and keep right onto the E St Expwy. Turn left onto 17th St NW. Turn right onto H St NW. Turn left onto 14th St NW & proceed to K St NW; the Hotel is on the right.
- From Baltimore-Washington International Airport (BWI)  
Head west on I-195 and then south on Hwy 295/Baltimore-Washington Pkwy. Exit onto US-50 W (US-1-AltS), which becomes New York Ave NW. Turn right onto 14th St NW and proceed to K St NW; the Hotel is on the right.

### Parking:

Parking is extremely difficult and expensive in Washington, DC. The Hotel offers valet parking at \$28.00 a day. Parking costs are between \$20.00 - \$30.00 to park downtown for the day.

**Registration:**

Registration will be located on the at the Hamilton Crowne Plaza at Wednesday, May 30 at 8:00 a.m. Plan to stop by the registration desk to check in and to pick up your course notebook and other course materials.

**Schedule:**

*The Section 106 Essentials* course runs from 8:30 am to approximately 4:30 pm each day. Short breaks will be given in the morning and afternoon. There will be a break for lunch, which is on your own.

**Meals:**

Light morning fare will be provided each morning along with an afternoon break each day. The cost of these food functions is included in the registration fee. All other meals are on your own.

**Attire for Training Course:**

Attire for the course is casual. Also, please keep in mind that hotel meeting rooms tend to be cool, so plan to bring a sweater or jacket.

**Cancellations:**

If made at least 14 days prior to the start of the course, registrants who cancel will receive a full refund minus a 15% processing fee. No refunds will be given for cancellations made fewer than 14 days before the start of the course; however, substitutions may be made at no cost up until three days before the course begins. All cancellations must be made in writing.

**Questions:**

If you have any questions about logistics or course information, please contact Cindy Bienvenue at [cbienvenue@achp.gov](mailto:cbienvenue@achp.gov) or 202-606-8521.

**We have a great training course planned for you and look forward to seeing you there!**