



The Advisory Council on Historic Preservation 2016 Registration Form - For Payment by Check or SF 182

THE ADVANCED SECTION 106 SEMINAR

2 Easy Ways to Register!

 **Fax** your completed form to 202-517-6381

 **Mail** your completed form to:

Cindy Bienvenue
ACHP
401 F Street NW
Suite 308
Washington DC 20001

2016 Dates & Locations

February 25
Washington, DC

March 30
New Orleans, LA

April 21
Anchorage, AK

July 14
Denver, CO

August 25
Washington, DC

Registration Information

Registrant: _____
(Last Name) (First Name) (MI)

Position Title: _____

Agency/Business Name: _____

Agency/Business Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number (with area code): _____ Fax Number (with area code): _____

E-mail Address (receiving course confirmation): _____

Course Information

Course Date: _____ Course Location: _____

Name on Certificate: _____
(Please type your name, as you would like it to appear on your certificate.)

Payment Information - *payment must be received with registration*

- Single registrant = \$450.00
- For Federal Agencies: Standard Form 182 Training Authorization: **The registration cannot be processed without the following information:**

Agency Location Code (ALC): _____

DUNS#: _____

Treasury Account Symbol (TAS): _____

(Your accounting office will have this information)

- Check, payable to ACHP, Section 106. Check must be accompanied by registration form.

If paying by credit card, go to www.achp.gov/106essentials.html to pay online.

Cancellations: Registrants who cancel at least 14 days prior to the start of the course will receive a full refund minus a 15% processing fee. No refunds will be given for cancellations made fewer than 14 days before the start of the course; however, substitutions may be made at no cost up until three days before the course begins. All cancellations must be made in writing.

Accessibility: The ACHP schedules all courses in facilities that meet federal accessibility requirements. Registrants with special accessibility needs should contact Cindy Bienvenue @ 202-517-0202.