



# The Advisory Council on Historic Preservation

## 2016 Registration Form - For Payment by Check or SF 182

### THE ADVANCED SECTION 106 SEMINAR

## 2 Easy Ways to Register!

 **Fax** your completed form to 202-517-6381

 **Mail** your completed form to:

Cindy Bienvenue  
ACHP  
401 F Street NW  
Suite 308  
Washington DC 20001

## 2016 Dates & Locations

February 25  
Washington, DC

March 30  
New Orleans, LA

April 21  
Anchorage, AK

July 14  
Denver, CO

August 25  
Washington, DC

### Registration Information

Registrant: \_\_\_\_\_  
(Last Name) (First Name) (MI)

Position Title: \_\_\_\_\_

Agency/Business Name: \_\_\_\_\_

Agency/Business Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Number (with area code): \_\_\_\_\_ Fax Number (with area code): \_\_\_\_\_

E-mail Address (receiving course confirmation): \_\_\_\_\_

### Course Information

Course Date: \_\_\_\_\_ Course Location: \_\_\_\_\_

Name on Certificate: \_\_\_\_\_  
(Please type your name, as you would like it to appear on your certificate.)

### Payment Information - \*payment must be received with registration\*

- Single registrant = \$450.00
- For Federal Agencies: Standard Form 182 Training Authorization: **The registration cannot be processed without the following information:**

Agency Location Code (ALC): \_\_\_\_\_

DUNS#: \_\_\_\_\_

Treasury Account Symbol (TAS): \_\_\_\_\_

(Your accounting office will have this information)

- Check, payable to ACHP, Section 106. Check must be accompanied by registration form.

If paying by credit card, go to [www.achp.gov/106essentials.html](http://www.achp.gov/106essentials.html) to pay online.

**Cancellations:** Registrants who cancel at least 14 days prior to the start of the course will receive a full refund minus a 15% processing fee. No refunds will be given for cancellations made fewer than 14 days before the start of the course; however, substitutions may be made at no cost up until three days before the course begins. All cancellations must be made in writing.

**Accessibility:** The ACHP schedules all courses in facilities that meet federal accessibility requirements. Registrants with special accessibility needs should contact Cindy Bienvenue @ 202-517-0202.