



THE SECTION 106 ESSENTIALS **REGISTRATION CONFIRMATION AND** **COURSE INFORMATION**

*An in-depth look at historic preservation responsibilities
under the National Historic Preservation Act*

“The Section 106 Essentials” course is scheduled for Wednesday, May 31 and Thursday, June 1, 2006. Please review the following information before traveling to Washington, DC. Pre-registration is required.

Accommodations:

The course is being held at the **Hotel Washington**. The facility address is: **15th & Pennsylvania Avenue, NW, Washington, DC, 20004, phone – 202-638-5900, fax -202-638-1594**. A limited block of rooms has been secured for attendees for Tuesday and Wednesday nights, May 30 & 31, 2006 for the single government rate of **\$187.000** (plus 14.5 % tax) and the double government rate of **\$207.00** (plus 14.5 % tax) per night. There are also a few rooms blocked for Thursday, June 1, for the rate of \$145.00 (plus 14.5% tax) per night.

Reservations must be made no later than **Sunday, April 30, 2006**. Reservations made after that date will be accepted on a space available basis at whatever rate is available at the time of the reservation. Check in is at 3:00 pm and checkout is at 1:00 pm. **To reserve your room**, call the hotel directly at **1-800-424-9540** and say they are with **Advisory Council on Historic Preservation**. Please make your reservations as soon as possible as rooms are limited and will most likely sell out.

Other hotels in the area are listed below. You may find additional hotels at online hotel booking websites. I recommend searching for sites for Washington, DC 20004, or finding hotels in Arlington or Alexandria, VA near Blue or Orange Metrorail stations.

Other Hotels in the area (with various rates)

Capital Hilton

1001 16th Street NW
Washington, DC 20036
Tel: 202-393-1000
www.hilton.com

*.4 miles from Hotel Washington

State Plaza Hotel

2117 E Street NW
Washington, DC 20037
Tel: 800-424-2859
www.stateplaza.com

*.4 miles from Hotel Washington

Hilton Garden Inn Washington DC Franklin Square

815 14th Street NW
Washington, DC 20005
Tel: 1-202-783-7800

www.hilton.com

*.5 miles from Hotel Washington

St. Gregory Hotel and Suites

2033 M Street, NW
Washington, DC 20036
Tel: 800-829-5034

www.stgregoryhotelwdc.com

*.6 miles from Hotel Washington

Travel to Washington, DC:

- Ronald Reagan National Airport (DCA) – Hotel Washington is only 10 minutes from National Airport.
 - Ground transportation

- Metrorail system from National Airport to Metro Center - take the blue line towards Addison Road. Get off at Metro center and take the escalator or elevator to F Street exit this is a two block walking distance from the hotel.
- Taxicab fare - approximately \$12.00 - \$15.00 one-way.
- Super Shuttle you must call for rates and reservation 1-800-258-3826 or, log onto www.supershuttle.com. Reservations are not needed from airport, however they are required for hotel pick-up.
- Dulles International Airport (IAD) - 30 miles and approximately 30 minutes from the Embassy Suites.
 - Ground Transportation
 - Super Shuttle you must call for rates and reservation 1-800-258-3826 or, log onto www.supershuttle.com. Reservations are not needed from airport, however they are required for hotel pick-up.
 - Taxi cab fare = approximately \$40.00 - \$45.00 one-way.
- Baltimore Washington International Airport (BWI) – 40 miles and approximately 50 minutes.
 - Ground transportation
 - Super Shuttle - provides shared ground transportation from BWI to or from hotels for approximately \$50.00 each way. Reservations are not needed from airport, however they are required for hotel pick-up. For reservations, log onto www.supershuttle.com or call 800-258-3826.
 - Taxi cabs - approximately \$55.00 one-way.

Public Transportation:

Washington Metropolitan Area Transportation Authority (Metro) system is a very economical and accessible way to travel via rail and bus in the DC area. The Hotel Washington is just two blocks from the Metro Center Station at 13th and F Street. Log onto www.wmata.com and use the Trip planner to help with your travel needs.

Parking:

Parking is extremely difficult and expensive in Washington, DC. Parking costs are between \$15.00 - \$30.00 to park downtown for the day. If the parking lot at the Hotel Washington is filled there are a number of other parking garages nearby that charge daily/hourly rates.

Registration:

Registration will be located at the foyer of the Parkview/Capital Room and will be open 8:00 – 8:30 am on Wednesday, May 31, 2006. Plan to stop by the registration desk to pick up your course notebook.

Schedule:

The Section 106 Essentials course runs from 8:30 am – approximately 4:30 pm each day. Short breaks will be given in the morning and afternoon. There will be a break for lunch, which is on your own.

Meals:

Light morning fare will be provided each morning along with an afternoon break each day. The cost of these food functions is included in the registration fee. All other meals are on your own.

Attire for Training Course:

Attire for the course is casual. Also, please keep in mind that hotel meeting rooms may be cool, so plan to bring a sweater or jacket.

Cancellations:

If made at least 14 days prior to the start of the course, registrants who cancel will receive a full refund minus a 15% processing fee. No refunds will be given for cancellations made fewer than 14 days before the start of the course; however, substitutions may be made at no cost up until three days before the course begins. All cancellations must be made in writing.

Accessibility: The ACHP schedules all courses in facilities that meet federal accessibility requirements. Officials sending an employee with special accessibility needs should contact Diane Secchi @ 202-606-8521.

Questions:

If you have any questions about logistics, please contact Diane Secchi at dsecchi@achp.gov or 202-606-8521.

We have a great training course planned for you and look forward to seeing you there!

Sincerely,

Diane Secchi
Meeting Planner, Advisory Council on Historic Preservation,

DIRECTIONS TO HOTEL WASHINGTON WASHINGTON, DC

Driving Directions:

The following are directions to our hotel from various points around Washington, DC. For more information and maps, go to [Map Quest](#).

From Ronald Reagan Washington Airport

Take ramp towards GW Parkway North. Merge onto George Washington Memorial Parkway N. Take I-395N/US-1 N exit towards Washington. Merge onto I-395N. Take the US-1N exit on the left. Merge onto US-1N. Stay straight to go onto 14th Street NW. Turn left onto Pennsylvania Avenue NW. Turn right onto 15th Street, NW. Turn right onto F Street to unload/park.

From Washington Dulles International Airport

Take Dulles Airport Access Road. Dulles Access Road becomes VA-267E. Take I-66E. Take Constitution Avenue exit. Continue on Constitution Avenue. Turn left onto 15th Street, NW. Turn right onto F Street to unload/park.

From 95-S/MD-295S

Take 95S. Take the I-895/Harbor Tunnel Thruway exit, exit number 62, on the left towards Annapolis/Bay Bridge. Merge onto Harbor Tunnel Parkway. Take the MD-295S/Baltimore-Washington Parkway exit, exit number 4, towards BWI Airport. Merge onto MD-295S. Take the exit towards Washington. Merge onto US-50 W. Stay straight onto New York Avenue NW. Turn left on 9th Street NW. Continue on 9th Street. Turn right onto E Street, NW (turns into Pennsylvania Avenue). Turn right onto 15th Street NW. Turn right onto F Street to unload/park.

From 95-N

Stay straight on I-95. Take the I-395N exit, exit number 170A, on the left towards Washington. Merge onto I-395N. Take the US-1N exit on the left. Merge onto US-1N. Stay straight to go onto 14th Street, NW. Turn left on Pennsylvania Avenue NW. Turn right onto 15th Street NW. Turn right onto F Street to unload/park.

From US-50E/I-66E

Take the US-50E ramp towards Washington. Merge onto I-66E. Take Constitution Avenue exit. Continue on Constitution Avenue NW. Turn left onto 15th Street NW. Turn right onto F Street to unload/park.

From I-70/1-270S

Take I-70 exit, exit number 10, towards Baltimore/I-270S/Washington. Merge onto I-70E. Take the I-270S exit, exit number 53, towards Washington. Merge onto I-270 Spur S. Take Capital Beltway. Take the VA-193 exit, exit number 14-13, towards George Washington Memorial Parkway/Georgetown Pike. Keep right at the fork in the ramp. Merge onto George Washington Memorial Parkway S. Take the I-66E/US-50 exit towards Roosevelt Bridge/Washington/Rosslyn. Keep left at the fork in the ramp. Merge onto I-66E. Take Constitution Avenue exit. Continue on Constitution Avenue NW. Turn left onto 15th Street NW. Turn right onto F Street to unload/park.