



SUMMER INTERNSHIPS NOW AVAILABLE AT THE ADVISORY COUNCIL ON HISTORIC PRESERVATION

Washington, D.C.

Are you, or do you know of, a student interested in the preservation, enhancement, and sustainable use of our nation's diverse historic resources? The Advisory Council on Historic Preservation (ACHP) in Washington, D.C., has internship opportunities available for undergraduate or graduate students, as well as individuals at an early stage of their career and professional development. A small, independent federal agency, the ACHP oversees the historic preservation review process for federal projects and conducts a variety of preservation programs dealing with community preservation, economic development, sustainability, promoting public appreciation of cultural heritage, national preservation policy and legislation, Native American interests, diversity, and youth engagement.

Candidates should have an interest in historic preservation and may come from a wide variety of disciplines in addition to history, architectural history, or archaeology, such as planning, law, economics, architectural design, communications, or education. Selected interns will complete projects contributing to, or broadening awareness of, the activities carried out or overseen by the ACHP and its historic preservation partners nationwide. Interns will become familiar with the full range of work of the agency and will participate in meetings and programs with others interning at related agencies and organizations.



Internships at the ACHP are flexible and can be for the summer (8-12 weeks) or an alternative period of time, such as a quarter or a semester during the school year. Specific assignments will be developed based on the skills and interests of selected interns. Interns are volunteers, though a small stipend to help offset expenses will be provided. Projects can be tailored so that academic credit can be awarded. ACHP professional staff members supervise all interns.

Potential 2018 Projects

In addition to supporting emerging priorities through work with the Offices of Communications, Education, and Outreach (OCEO); Federal Agency Programs (OFAP); General Counsel (OGC); Native American Affairs (ONAA); and Preservation Initiatives (OPI), summer 2018 interns may:

- Research and develop materials highlighting the importance and benefits of historic preservation for all Americans. Help identify new audiences and develop avenues and communications to reach these audiences. Research and draft content for the ACHP website and Section 106 Success Stories; suggest ideas for social media efforts and targeted stories by themes. (OCEO)
- Work on youth outreach initiatives including research, writing, and working with partners. (OCEO)
- Assist in the development of new training products. With supervisor's guidance, record, edit, and produce video clips and integrate them into the electronic materials for a course. Experience with PowerPoint and video/audio editing software, Articulate Studio '13 and/or Articulate 360 or similar is desirable. (OFAP)
- Compare and contrast the independent requirements of Section 106 of the National Historic Preservation Act, the Native American Graves Protection and Repatriation Act, the Wilderness Act, and the Archaeological Resources Protection Act. Examine how these laws interact, and how a federal agency can best coordinate its compliance with these laws. (OGC)
- Work as part of the team to respond to questions about historic preservation and Section 106, and on other legal matters as they arise in agency operation, including use of social media, personnel law, appropriations law, and records management. (OGC)

- Research and help develop new material related to heritage tourism and the economic benefits of preservation. Assist with enhancing and updating existing online content, managing program information, and acquiring current contacts, images, and program examples. (OPI)
- Research how other federal agencies use tribal or Native Hawaiian organizations' special expertise and traditional knowledge in addressing cultural landscape issues. (ONAA)
- Working with the Office of Hawaiian Affairs, develop guidance on the intersection of federal and state historic preservation laws. (ONAA)

Relevant skills include strong research, writing, and organizational ability; comfort with contacting, meeting, and interviewing people by phone or in person; and experience with using and developing content for the web and social media. Some familiarity with historic preservation is desirable, but not required.

Past interns say...

"I loved how friendly and welcoming everyone was. Even though it's a federal agency, it's small enough that you can easily meet people and learn about what they do. I also appreciated how flexible the ACHP was in making my internship project work for my graduate program, and I felt like I was doing substantive work, both with the work directly related to my project, and the everyday work that I did.

- Diana Maxwell, Grants Manager, National Trust for Historic Preservation

"One of the best parts of my internship at the ACHP was the opportunity to learn about preservation across the entire country. Reading about communities and projects in states like Colorado, Alaska, and American Samoa really opened my eyes to the diversity of preservation in the United States.

"From a practical side, the internship taught me valuable skills for any job, including program management, agency interaction with the public, and writing for specific audiences. I translate the knowledge I gained about the National Historic Preservation Program into my current position.

"It was great working alongside the staff at the ACHP, as I was treated as a fellow staff member and not just an intern. They allowed me to take initiative on certain projects"

- Raina Regan, Senior Manager, Easement Program, National Trust for Historic Preservation

"I highly recommend the ACHP internship program to any student or emerging professional interested in government, history, urban/community planning, architecture, or cultural studies; all will find relevant and valuable experiences with the ACHP. Staff members in the small agency are a close-knit group and provide personal, one-on-one guidance to interns. The ACHP is genuinely interested in helping interns develop professionally and provides many opportunities to do so both within the agency itself and throughout the DC arena."

- Emily Sisler, Planner, City of Hendersonville, NC

How to Apply – Deadline March 9, 2018

Interested applicants should apply online using the form at <http://www.achp.gov/intern2018.pdf> and a resume. If using the Internet Explorer browser, click "submit" at the bottom of the form, and the data you entered should appear as an .xml file attached to an e-mail message. This should pop up for sending or may be in your drafts folder. Before you hit "send," attach your resume. If using a different browser, "save as" the filled-out form as a pdf and then attach it to an email along with your resume. Send to Judy Rodenstein, Internship Program Coordinator, at jrodenstein@achp.gov.

If you have any questions, please contact Judy Rodenstein. For more information on the ACHP and its work, please visit www.achp.gov and www.preserveamerica.gov.